



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Rodeo-Hercules Fire Protection District and San Ramon Valley Fire Protection District

AGENDA ITEM 6.1

DRAFT MINUTES

BOARD OF DIRECTORS MEETING

SPECIAL MEETING – January 15, 2010

1. **CLOSED SESSION:** *None*

2. **CALL TO ORDER/ROLL CALL** (Regular Session):

A special meeting of the East Bay Regional Communications System Authority Board of Directors was held on Friday, January 15, 2010, in the Assembly Room at the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Blvd., Dublin, California. The meeting was called to order at 10:00 a.m. by Alternate Chair Ahern.

PRESENT:

County Representatives: Boardmembers Ahern, Twa

City Representatives: Boardmembers Arner, Calabrigo, Catalano (Arrived at 10:10), Cheeves, Sbranti, (Arrived at 10:15) McNeil, Wilson (Arrived at 10:10)

Public Safety Representatives: Boardmembers Casten (Alternate for Bm. Rupf) Dunbar, Henderson (Alternate for Bm. Maples), and McQuiston

Special District Representative: Boardmember Anderson

ABSENT: Boardmembers: Bonilla, Haggerty, Hosterman, Johnson, Pattillo, Muranishi, Santos, Shinn, and AlCo Fire Public Safety Rep (TBD)

Also Attending:

Chris Gray (Supervisor Haggerty's Office), Michael Johnson (Oakland Police Department), Tom McCarthy (SF Bay Area UASI/AlCo), Jerry Thorne (City of Pleasanton), Tim Shultz (City of Walnut Creek) and Dean Stavert (AlCo OHSES)

Staff Present:

Executive Director McCammon, Secretary Lyon

3. REPORT ON CLOSED SESSION: *None*

4. PRESENTATIONS: Study Session of System Financing Options Facilitated by Executive Director William McCammon:

Director McCammon facilitated a forty minute in-depth study session of system financing options. The PowerPoint presentation can be viewed in today's meeting agenda packet on the website.

5. COMMENTS FROM THE PUBLIC:

No comments were made by any member of the public at this time.

6.1 APPROVAL OF MINUTES:

On motion of Bm. Calabrigo, seconded by Bm. Dunbar, and by unanimous vote, the Board approved the minutes from the August 21, 2009 meeting.

On motion of Bm. Wilson, seconded by Bm. Calabrigo, and by unanimous vote, the Board approved the minutes from the October 16, 2009 meeting.

7. WRITTEN COMMUNICATIONS: *None*

8. PUBLIC HEARINGS: *None*

9. ACTION ITEMS:

9.1 Review and Consider Adoption of Policy regarding Mutual Aid Cache Radios as Recommended by the Operations Committee:

Director McCammon briefly summarized this action item.

On motion of Bm. Calabrigo, seconded by Bm. Dunbar, and by unanimous vote, the Board approved to adopt the recommendation made that directs the Executive Director to work with the Operations Committee to develop a policy for the establishment of mutual aid, and maintenance caches of radios, for each county that will have the subscriber fees waived.

9.2 Review and Consider Adoption of Policy requiring Agencies in the EBRCSA to Purchase Phase 2 and/or Phase 2 Upgradeable Radios after January 1, 2010 as recommended by the Operations Committee:

Director McCammon provided a brief summary, and said that once the policy is created, it will be communicated to all member agencies to insure compliance. The intent of the policy was also shared with the representatives in attendance at the member agency meetings held last month.

On motion of Bm. Twa, seconded by Bm. Cheeves, and by unanimous vote, the Board approved to adopt the recommendation made that directs the Executive Director to work with the Operations Committee to develop a policy to insure that all subscriber units purchases by member agencies after January 1, 2010 be P25 Phase 2 capable subscriber units.

10. COMMITTEE UPDATES:

10.1 Receive Informational Update on Recent Finance Committee Activities from Committee Chair Shinn:

Director McCammon reported that the Finance Committee reviewed grant reimbursements received and processed in 2009 in the amount of \$943,374. Approximately \$868,000 remains as cash on hand, and another \$280,000 from a COPS grant is expected to be received soon. Subscriber fees in the amount of 1.2 million were collected. The Committee also developed the Study Session of System Financing Options presented earlier in today's meeting.

10.2 Receive Informational Update on Recent Operations Committee Activities from Committee Chair Ahern:

Director McCammon provided an update. Recent work included review of the CTA Report, and the Committee also approved the reprioritization of project priorities for the 2008 UASI and 2009 COPS grant funding in order to facilitate building out the Northwest cell before 2011.

11. REPORTS:

11.1 Receive Update on Grants PSIC, SHSGP, UASI:

Director McCammon reported that the spending period for the PSIC grant has the ability to be extended through 2010. The Bay Area UASI has not filed for an extension at this time, but may do so in the future. Tom McCarthy provided an update on the new San Francisco Bay Area UASI grant process which has changed to a Hub model, where each Hub will identify projects and determine the best plan for their area. Contra Costa County, Alameda County, and the City of Oakland are represented by the East Bay Hub. Grant allocations will be based on the FEMA model of threat assessment. The Approval Authority structure for the Hubs will be developed at the UASI workshop held on January 22. Other projects expected to be considered for UASI funding in FY 10 include Urban Shield and regional data sharing.

The Tri-Valley Mayors, Mayor McNeil and Director McCammon will travel to Washington DC to meet with the COPS Office and elected officials during the U.S. Conference of Mayors. Bm. Wilson encouraged all Boardmembers to contact their representatives to promote the EBRCSA, and does not see why we can't receive funding for the entire cost of the project, since this regional project could save lives. He added that the earthquake and loss of lives in Haiti, and the earthquake off the Northern coast of California are recent examples of the need for interoperability.

11.2 Receive Update on Infrastructure Implementation:

Director McCammon provided an update on infrastructure implementation that included the following. The brackets to hold the microwave for the Master Site will be installed the third week of January, and the connection to the West Cell is expected to follow shortly after. KPA Engineers were hired for site development work for the non-county owned sites in Alameda County. The Fleetmapping project needs to be competitively bid, and when that process is completed, the contract for hiring a vendor will be placed on

the Board agenda for approval recommendation. In Contra Costa County, the Harbor View site has been moved to 651 Pine Street.

Bm. McNeil asked if there is a press release planned for the connection of the West Cell. Director McCammon responded that will be a period of testing, and the Board will be given ample notice before the system is live. Alt. Bm. Casten gave approval for Director McCammon to work with Jimmy Lee of the Contra Costa County Sheriff's Office to facilitate a future press release.

11.3 Receive Update on CTA Phase 2 and 3 Recommendations:

Director McCammon reported that the CTA Communications Phase II and III report is being reviewed, and is expected to be finalized within the next few weeks. The final report is comprehensive, and will be posted on the web site. The conclusions and recommendations section of the Phase II and III report was included in today's meeting agenda packet.

12. BOARD COMMENTS:

13. NEXT ACTION STEPS:

Director McCammon will contact Jimmy Lee of the CoCo Sheriff's Office for assistance with press releases for the project.

Alt. Bm. Casten stated that he would like to see the Finance Committee review Bm. Arner's question regarding how to address agencies that would like to pay their entire cost up front instead of financing, and develop a recommendation for the Board of Directors to consider at their next meeting.

Alt. Bm. Casten also requested that the Finance Committee develop a Subscriber Fees and Incentives for Early Participation policy to recommend to the Board of Directors at their next meeting.

14. ADJOURNMENT

The meeting was adjourned at 11:15 a.m. The next regular Board meeting is scheduled for February 19, 2010 in the Third Floor Conference Room at Walnut Creek City Hall, 1666 North Main Street, Walnut Creek, CA 94596.

APPROVED BY A MOTION OF THE EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUTHORITY THIS ____
DAY OF _____, 200x.

Respectfully submitted,

Susan Lyon

Susan Lyon
Authority Secretary

DRAFT