



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Rodeo-Hercules Fire Protection District and San Ramon Valley Fire Protection District

AGENDA ITEM 6.1

DRAFT MINUTES

BOARD OF DIRECTORS MEETING

SPECIAL MEETING – August 21, 2009

1. **CLOSED SESSION:** *None*

2. **CALL TO ORDER/ROLL CALL** (Regular Session):

A regular meeting of the East Bay Regional Communications System Authority Board of Directors was held on Friday, August 21, 2009, in the Third Floor Conference Room of the City of Walnut Creek, 1666 North Main Street, Walnut Creek, CA 94596. The meeting was called to order at 10: 07 a.m. by Chair Shinn.

PRESENT:

County Representatives: Boardmembers: Casten (Alternate for Bm. Rupf), Nakao (Alternate for Bm. Muranishi) and Woo (Alternate for Bm. Twa)

City Representatives: Boardmembers Arner, Catalano, McNeil, Pollard, Shinn, Vince (Alternate for Bm. Calabrigo), and Wilson

Public Safety Representatives: Boardmembers Cody, Kirkland, and Maples

Special District Representative:

ABSENT: Boardmembers: Ahern, Anderson, Barton, Bonilla, Cheeves, Haggerty, Hosterman, Johnson, McQuiston, Santos

Staff Present:

Executive Director McCammon, Authority Secretary Lyon

3. **REPORT ON CLOSED SESSION:** *None*
4. **PRESENTATIONS:** *Chair Shinn noted that representatives from CTA will provide a presentation on the Phase II Findings during agenda item 9.3.*
5. **COMMENTS FROM THE PUBLIC:**
No comments were made by any member of the public at this time.
- 6.1 **APPROVAL OF MINUTES:**
On motion of Bm. Arner, seconded by Bm. Catalano, and by unanimous vote, the Board approved the minutes of the June 19, 2009 meeting.
7. **WRITTEN COMMUNICATIONS:** *None*
8. **PUBLIC HEARINGS:** *None*
9. **ACTION ITEMS:**
 - 9.1 Receive Election Ballot from the Special District Risk Management authority (SDRMA) and Vote on the Election of SDRMA Board Members:

Director McCammon distributed the 2009 Election Ballots for the Special District Risk Management Authority (SDRMA) Board of Directors to all EBRCSA Board Members and Alternate Board Members in attendance, and asked that they take a few minutes to cast their individual vote for up to four candidates. Director McCammon explained that all of the ballots would be collected and the results of the voting tabulated by the Administrative Secretary during the CTA presentation. After the CTA presentation, a resolution authorizing the Executive Director to submit one vote for the four candidates receiving the most votes as tabulated today, will be considered for adoption during Agenda Item 9.4.

- 9.2 Adopt a Resolution for the Walpert Ridge Change Order:

Director McCammon summarized that the Board of Directors approved Resolution # 9-09 at their June 19, 2009 Board Meeting, authorizing the Board Chair to sign,

and the Executive Director to implement, a contract with Motorola Inc. for equipment, supplies, and services purchases. The purchase and installation of a replacement shelter and an upgrade of the electrical system is required in order for the EBRCSA to share the Walpert Ridge repeater site located in the City of Hayward and owned by the County of Alameda. The funding to complete the work will be provided through the Alameda County portion of the Public Safety Interoperable Communications Grant (PSIC) program. The EBRCSA will pay for the work and receive reimbursement from Alameda County.

*On motion of Alternate Bm. Casten, seconded by Bm. Wilson, and by unanimous vote, the Board passed and adopted **Resolution # 9-10** authorizing Chair Shinn to execute and Executive Director McCammon to implement Change Order No. 1 to the contract with Motorola Inc. for the purchase of a shelter and associated electrical upgrades for the Walpert Repeater Site as described.*

9.3 Receive and Review CTA's Phase II Findings and Provide Direction to the Executive Director on the Next Steps:

Dr. Ken Ballard, CTA Communications, provided a presentation outlining the EBRCSA Phase II Findings. A video clip of the full presentation will be made available on the EBRCSA web site address of www.ebrcsa.org.

After the presentation, the Board gave direction to Director McCammon to bring the information presented today back to the Finance Committee for review. Director McCammon summarized that this review will include looking at the various models for funding system replacement and maintenance costs, and also will evaluate the options for how to purchase the remaining infrastructure. The Finance Committee will work to develop proposals that will be brought back to the Board of Directors for review and approval at their next Board meeting.

The Board also recommended that the Phase II Findings presentation be made available to the CEO's of the various EBRCSA member agencies. Executive Director McCammon volunteered to provide similar Phase II Findings presentations to the City Managers' Associations of both counties, and also the Fire Chiefs' Associations of both counties and the Police Chiefs' Associations of both counties as scheduling permits.

9.4 Adopt a Resolution Authorizing the Executive Director to Submit a Vote on the Election of the SDRMA Board Members:

After tabulation of the returned SDRMA ballots that were distributed during Agenda Item 9.1, Secretary Lyon read the names of the four SDRMA Board of Director candidates who received the most votes as follows: Ed Gray, David Aranda, Vincent C. Ferrante, and John C. Yeakley.

*On motion of Bm. Wilson, seconded by Bm. Cody, and by unanimous vote, the Board passed and adopted **Resolution # 9-11** authorizing Executive Director McCammon to submit a vote for the four SDRMA Board of Directors candidates selected by the EBRCSA Board of Directors as follows: Ed Gray, David Aranda, Vincent C. Ferrante, and John C. Yeakley.*

10. COMMITTEE UPDATES:

10.1 Receive Informational Update on Recent Finance Committee Activities:
Chair Shinn reported that the Finance Committee did not meet in August due to the lack of a quorum.

10.2 Receive Informational Update on Recent Operations Committee Activities:
Director McCammon reported that the Operations Committee met with Jim Collum from CTA Communications, who presented a draft of the Phase II Findings proposal for review. CTA incorporated input given by the Operations Committee into the Phase II Findings presentation given at today's Board meeting.

11. REPORTS:

11.1 Receive Update on Grants PSIC, SHSGP, UASI:
Director McCammon briefly overviewed the funding breakdown worksheet for PSIC and SHSGP grants that was distributed. PSIC grant fund guidelines allow construction and enhancements of fixed facilities, and many sites will now be able to be upgraded using PSIC funds, especially in Alameda County. The site upgrades needed were not allowable under the SHSGP grant guidelines. The cost of the IP upgrade is being funded from two sources: the 1.17 million DOJ COPS grant that was moved to the final approval stage this week, and from a portion of Alameda County's SHSGP grant allocation.

11.2 Receive Update on Infrastructure Implementation:
Director McCammon covered this brief update during agenda item 11.1.

12. BOARD COMMENTS:

Bm. McNeil asked for an update on project progress in West County. Alt. Bm. Woo said that several sites are site ready, including Nichol Knob and El Cerrito. A microwave for the entire cell is expected to be received in November. Turquoise and Pearl Ridge are waiting for PG&E upgrades that are expected to also be completed in November. Additional information on progress in West County will be shared at the next Operations Committee meeting.

Director McCammon provided an update on the Richmond Public Safety Council Meeting that occurred a few weeks ago. At that meeting, a vendor made some assumptions about our EBRCSA system cost that were inaccurate and unfounded. Director McCammon will provide a follow up presentation in September.

Board Members comments included the importance of regular updates, at least once a year, to city councils because of the considerable changeover of elected officials.

Chair Shinn also encouraged Board Members to bring back information from their respective groups.

Bm. Wilson said that the mayors of the Tri-Valley have visited all representatives in Washington D.C. every year since the project began. This years' visit resulted in a 1.17 million dollar DOJ COPS grant for the EBRCSA, and every city should contact their representatives to seek project funding.

13. ADJOURNMENT

The meeting was adjourned at 11:40 a.m. The next regular Board meeting date is scheduled on September 18, 2009 in the Assembly Room of the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Blvd., Dublin, California.

APPROVED BY A MOTION OF THE EAST BAY REGIONAL
COMMUNICATIONS SYSTEM AUTHORITY THIS ___ DAY OF
_____, 200x.

Respectfully submitted,



Susan Lyon
Authority Secretary