



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Rodeo-Hercules Fire Protection District, San Ramon Valley Fire Protection District, and the University of California, Berkeley

AGENDA ITEM 6.1

DRAFT MINUTES

BOARD OF DIRECTORS MEETING

REGULAR MEETING – September 17, 2010



- 1. CLOSED SESSION:** *None*
- 2. CALL TO ORDER/ROLL CALL** (Regular Session):

A regular meeting of the East Bay Regional Communications System Authority Board of Directors was held on Friday, September 17, 2010, in the Assembly Room of the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Blvd., Dublin, CA 94568. The meeting was called to order at 10:00 a.m. by Chair Shinn.

PRESENT:

County Representatives: Boardmembers Casten (Alt. for Bm. Rupf), Nakao (Alt. for Bm. Muranishi,) Nice (Alt. for Bm. Ahern) Twa, and Woo (Alt. for Bm. Uilkema)

City Representatives: Boardmembers Calabrigo, Catalano, Cheeves, Haggerty, McNeil, Pollard, Santos, Shinn, and Vince (Alt. for Bm. Rodriguez)

Public Safety Representatives: Boardmembers Dunbar, Henderson (Alt for Bm. Maples), and McQuiston

Special District Representative: Boardmember Anderson

ABSENT: *Boardmembers: AlCo Fire Chief (TBD), Hosterman, Johnson, Pattillo, Wilson*

Also Attending:
Desi Calzada, City of Hayward

Staff Present:
Executive Director McCammon, Secretary Lyon

3. REPORT ON CLOSED SESSION: *None*

4. COMMENTS FROM THE PUBLIC:
No comments were made by any member of the public at this time.

5. PRESENTATIONS: *None*

6.1 APPROVAL OF MINUTES:
On motion of Alt. Bm. Casten, seconded by Bm. Cheeves, and by unanimous vote, the Board approved the minutes from the August 20, 2010 meeting.

7. WRITTEN COMMUNICATIONS: *None*

8. PUBLIC HEARINGS: *None*

9. ACTION ITEMS:

Note: Bm. Pollard and Bm. McNeil entered the meeting at 10:05 a.m.

9.1 Consider Adoption of a Resolution Authorizing the Board Chair to Sign and the Executive Director to Implement a Contract with Andrew Seybold Inc. to Develop a Network Testing Plan and Test the Project Cornerstone Network:

Director McCammon summarized that the Board approved a contract with Motorola at the July 16, 2010 meeting to build an LTE broadband pilot named Project Cornerstone. Project Cornerstone is designed to provide a 10 site LTE broadband network operating in four counties and will be the

first public safety broadband network in the country. As discussed by the Operations Committee, in order to test the capacity of the system in a public safety setting, an RFP was issued on August 25, 2010 to five vendors recommended by the Bay Area UASI that have experience in broadband design and testing. Proposals were due on September 3, 2010. Responses were received from three firms: Willdan Homeland Solutions for \$343,592, CDX Wireless for \$57,600, and Andrew Seybold Inc. for \$184,000. The proposals were evaluated by five representatives from the Project Cornerstone partners, and the results provided on September 13, 2010. All three firms had excellent qualifications, but differentiated themselves in approach and pricing. The evaluation panel selected Andrew Seybold Inc.; they also were the low bid of the two proposals that met the RFP requirements. There is no financial impact to the EBRCSA; funding will be provided through a reimbursement from Alameda County. Alameda County has received funding for the testing contract from the Bay Area UASI.

Bm. McNeil asked about for clarification for the range in pricing of the three responses. Director McCammon responded that he is unable to explain the difference in price between Andrew Seybold Inc. and Willdan Homeland Solutions, and that while CDX's proposal was lower than the other two, CDX did not provide independent network testing as was required in the RFP. Their proposal planned to use the test results developed by Motorola rather than use independent engineers as was required in the RFP.

On motion of Alt. Bm. Casten, seconded by Bm. Santos and by unanimous vote, the Board approved to adopt a resolution authorizing the Board Chair to sign and the Executive Director to implement a contract with Andrew Seybold Inc. in the amount not to exceed \$184,000 to provide LTE network and performance testing for Project Cornerstone.

10. COMMITTEE UPDATES:

10.1 Receive Informational Update on Recent Finance Committee Activities from Director McCammon:

Director McCammon reported that the Finance Committee Meeting was canceled due to the Labor Day holiday.

10.2 Receive Informational Update on Recent Operations Committee Activities from Director McCammon:

Director McCammon reported that the Operations Committee Meeting was canceled due to the Labor Day holiday.

11. REPORTS:

11.1 Receive Verbal Update on Financing Plan:

Director McCammon reported that there are many updates and started with an overview the distributed spreadsheet. So far, there are 12,033 system units confirmed, and the number of users is turning out well. A few cities, including Richmond and Oakley, have not yet provided their numbers. There is also the potential for a significant number of additional units from the other jurisdictions in the future, and some non-county users were identified that were not included in the original count. Additionally, it was announced that the City of Antioch will join with 225 units.

Several agencies, eight so far, plan to pay for their share of the cost which currently reduces the overall amount of debt financing needed by about 4.9 million dollars, and there may be some additional agencies that plan to buy out; the deadline for agencies to commit to a buyout is September 30, 2010.

In response to a question from Bm. Cheeves, Director McCammon confirmed that the Fire radio numbers from Union City and Newark are included in the Alameda County radio count. Director McCammon also confirmed that the Operations Committee is planning to designate some number of radios to keep as a cache for exchange during maintenance in each county.

In response to a question from Bm. Santos regarding possible city revenue shortfalls, Director McCammon summarized that the first two years of interest on the debt financing are capitalized with the first payment not being due until FY 13/14.

Note: Bms. Calabrigo and Haggerty entered the meeting at 10:15 a.m.

The next steps include that each county's Board of Supervisor's is required to pass a resolution to approve their role in facilitating the EBRCSA debt financing. The subject is included on the Contra Costa County Board agenda on October 12, 2010 and is on the Alameda County Board agenda on October 19, 2010. A regular Board meeting is scheduled for October 15, and whether the EBRCSA can pass an action before both county Boards of

Supervisors pass their actions is under review. As a result, it may be necessary to reschedule the Board meeting. More details will be forthcoming as soon as possible. A 2/3 majority, or a minimum of 16 Board members, is required for a quorum in order to meet the requirements of the EBRCSA Joint Powers Agreement for issuing debt. This is higher quorum than the 12 Boardmembers required for regular business.

Progress is moving forward with the Operating Agreements, with most jurisdictions going to their city councils this month, and it looks like all but a few will be completed in September. After all the agreements are signed and we have access to the funds, a contract to complete the project will be negotiated with Motorola by representatives from the Operations Committee. Director McCammon will also develop a revised budget and construction schedule as required for the bond draw down.

11.2 Receive Verbal and Written Update on Grants PSIC, SHSGP, UASI:

Director McCammon reported that we received notification that our COPS grant application of 1,070,000 was approved and that spending can begin on December 16, 2010; the funding was designated for the Glen Dyer prime site upgrade and UC design work.

11.3 Receive Verbal and Written Update on Infrastructure Implementation:

Director McCammon provided the following update. The West Cell is being optimized, and is working well. The press event for the activation was postponed to late September or early October in order to work out some logistical issues. The tower strengthening work at Doolan is underway. Stopwaste.com approved our agreement to use the Patterson Pass site. Once that agreement is approved with Alameda County, construction at the four sites can begin. Meetings with the representatives from the City of Berkeley to discuss their consideration of joining the EBRCSA are occurring; a meeting is planned for later today.

11.4 Receive Verbal Update on Project Cornerstone:

Director McCammon provided a brief update that included that the planned test of the system will not occur after Urban Shield, and has been postponed to the end of November. The EPC and repeater site equipment was received and will soon be installed.

12. BOARD COMMENTS:

None

13. NEXT ACTION STEPS:

Director McCammon noted that a 2/3 majority quorum, 16 Boardmembers, of the 23 member Board of Directors will need to be present at the October Board meeting in order to meet the requirements of the EBRCSA Joint Powers Agreement for issuing debt. Notice for any necessary Board meeting re-scheduling will be sent as soon as possible.

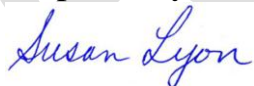
Chair Shinn noted that some of the terms of appointments to the Board are expiring; updates are needed in a few cases.

14. ADJOURNMENT

The meeting was adjourned at 10:35 a.m. The next regular Board meeting is scheduled for October 15, 2010 in the Third Floor Conference Room of Walnut Creek City Hall, 1666 North Main Street, Walnut Creek, CA 94596.

APPROVED BY A MOTION OF THE EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUTHORITY THIS XX DAY OF XXXX 2010.

Respectfully submitted,



Susan Lyon
Authority Secretary