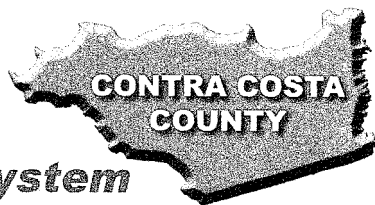


*East Bay Regional  
Communications System*



**MINUTES**

**BOARD OF DIRECTORS MEETING**

**INAUGURAL MEETING – OCTOBER 24, 2007**

The inaugural meeting of the East Bay Regional Communications System Authority Board of Directors was held on Wednesday, October 24, 2007, in the Assembly Room at the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Boulevard, Dublin, California. The meeting was called to order at 1:44 p.m., by Mayor Lockhart, City of Dublin.



1. **CLOSED SESSION:** *None*
2. **CALL TO ORDER** (Regular Session):

*Mayor Janet Lockhart, City of Dublin, convened the first meeting of the East Bay Regional Communications System Authority on October 24, 2007 at the Alameda County Office of Homeland Security and Emergency Services, City of Dublin.*

3. **INTRODUCTIONS:** *Each Boardmember or Alternate Boardmember introduced him/herself.*

*Present:*

*Supervisor Scott Haggerty, Alameda County Board of Supervisors  
Supervisor Susan Bonilla, Contra Costa County Board of Supervisors  
Sheriff Warren Rupf, Contra Costa County Sheriff's Department  
Assistant Sheriff Steve Roderick, Alternate for Sheriff Gregory Ahern,  
Alameda County Sheriff's Office  
Susan Muranishi, Alameda County Administrator*

*John Cullen, Contra Costa County Administrator*  
*Mayor Abram Wilson, City of San Ramon*  
*Vice Mayor Bill Shinn, City of Concord*  
*Councilmember Cindy Silva, City of Walnut Creek*  
*Mayor Janet Lockhart, City of Dublin*  
*Mayor Jennifer Hosterman, City of Pleasanton*  
*Mayor Mike Sweeney, City of Hayward, Alternate for*  
*Mayor Beverly Johnson, City of Alameda*  
*City Manager Brock Arner, City of San Pablo*  
*City Manager Linda Barton, City of Livermore*  
*City Manager Lydia DuBorg, City of Concord*  
*Town Manager Joe Calabrigo, Town of Danville*  
*City Manager John Jermanis, City of San Leandro*  
*City of Manager Larry Cheeves, City of Union City*  
*Police Chief Dale Attarian, City of San Leandro*  
*Police Chief Scott Kirkland, City of El Cerrito*  
*Fire Chief Keith Richter, Contra Costa County Fire Department*  
*Fire Chief William Cody, Livermore-Pleasanton Fire Department*  
*Craig Bowen, Fire Chief, San Ramon Valley Fire Protection District*

**4. SWEARING-IN OF DIRECTORS:**

*Crystal Hishida Graff, Alameda County Clerk of the Board of Supervisors, swore-in all the Board of Directors as a group.*

**5. ROLL CALL:** *None*

**6. REPORT ON CLOSED SESSION:** *None*

**7. CEREMONIAL MATTERS:** *None*

**8. COMMENTS FROM THE PUBLIC:**

*Ms. Bette Boatman, a member of the Contra Costa County Special Districts Chapter, spoke on the importance of including Special Districts as part of the East Bay Regional Communications System.*

**9. APPROVAL OF MINUTES:** *None*

**10. REPORTS AND PRESENTATIONS:**

10.1 Presentation - Overview of the East Bay Regional Communication System, Progress To-Date, and Overview of the Board of Directors Responsibilities

*Bill McCammon, Project Coordinator, presented an overview of the EBRCSA, progress to date and the responsibilities of the Board of Directors.*

*A Boardmember expressed the need to maintain a balance sheet on grants, revenues and expenditures.*

- 10.2 Secretary of State filings including; filings of Assuming Office Statements with Fair Political Practices Commission; Adoption of CEQA Objectives, Criteria, and Procedures

*Robin Paige Donoghue, Senior Associate Attorney with Meyers Nave, was introduced as the legal counsel for the East Regional Communications System Joint Powers Authority.*

*Ms. Donohue explained the Secretary of State filings, including Assuming Office Statements of Economic Interest, as well as the adoption of California Environmental Quality Act (CEQA) objectives, criteria and procedures.*

**11. WRITTEN COMMUNICATIONS:** *None*

**12. ACTION ITEMS:**

- 12.1 Selection of a Chair and Vice Chair of the East Bay Regional Communications System Joint Powers Authority

*The Board unanimously elected Boardmember Bill Shinn as Chair.*

*The Board unanimously elected Boardmember Greg Ahern as Vice Chair.*

- 12.2 Establishment of a Committee Structure, Including Executive, Operational, Technical, and Financial Committees

*The Board directed Chair Shinn to create and work with an Ad-Hoc Committee to study the issue of standing committees and return with committee structure recommendations to be included in the Draft Bylaws for approval at the next regular Board meeting.*

12.3 Resolution Appointing William J. McCammon as the Interim Executive Director for the East Bay Regional Communications Systems Authority

*On motion, seconded and by unanimous vote, the Board adopted Resolution No. 07-1, appointing William J. (Bill) McCammon as Interim Executive Director for a period of 6 months.*

12.4 Consideration of Draft By-Laws for the East Bay Regional Communications System Authority

*The Board directed to Chair Shinn work with the Ad Hoc Committee comprised of a representative from each group, working with Interim Executive Director McCammon to schedule an ad hoc meeting, and return with recommendations for the Draft Bylaws to be considered for approval at the next regular Board meeting. The Draft Bylaws would also include committee structure recommendations, as discussed during Item 12.2.*

12.5 Establish the Date, Hour, and Location of Regular Meetings of the East Bay Regional Communications System Board of Directors, and Additional Meetings as Needed

*The Board agreed to hold the annual meeting of all Boardmembers in July of each year in order to adopt the annual budget. The Board agreed to hold the next regular Board meeting on Friday, December 7, 2007 at 10:00 a.m. at the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Boulevard, Dublin, California. The Board would establish the 2008 meeting schedule at the December 7, 2007 Board meeting.*

12.6 Agreement with Alameda County to Provide Consulting Services to the East Bay Regional Communications System (EBRCS) Authority

*The Board authorized Interim Executive Director McCammon to develop an agreement with Alameda County for project management consulting services.*

12.7 Approval of a Proposed Conflict of Interest Code for the East Bay Regional Communications System Joint Powers Authority for Public Comment

*On motion, seconded and by unanimous vote, the Board adopted Resolution 07-2 approving a Conflict of Interest Code for public comment.*

12.8 Adoption of California Environmental Quality Act (CEQA) Guidelines for the East Bay Regional Communications System Joint Powers Authority

*On motion, seconded and by unanimous vote, the Board adopted Resolution 07-3 adopting CEQA guidelines for the East Bay Regional Communications System Authority.*

12.9 Request for Proposal (RFP) for a Design Consultant for the East Bay Regional Communications System

*On motion, seconded and by unanimous vote, the Board adopted Resolution 07-4 authorizing the issuance of Request for Proposals for a Design Consultant.*

13. CONSENT CALENDAR: *None*

14. MEMBER COMMENTS: *None*

15. NEXT ACTION STEPS:

15.1 Finance Committee to Develop Scope of Work for an Independent Auditor for the EBRCS

15.2 Interim Executive Director to:

a. Obtain Federal Tax ID number

b. Obtain Proposal for Bonding of the Treasurer and Insurance for the Directors

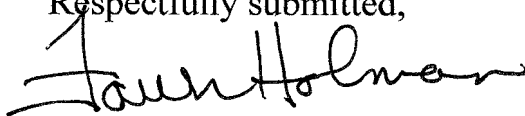
*Interim Executive Director advised that he would work with Patrick O'Connell, Alameda County Auditor Controller to obtain a Federal Tax ID number, as well as insurance for the Directors.*

16. ADJOURNMENT

*The meeting was adjourned at 3:15 p.m. The next regular Board meeting will be held on Friday, December 7, 2007, at 10:00 a.m., in the Assembly Room at the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Boulevard, Dublin, CA 94568.*

APPROVED BY A MOTION OF THE EAST BAY REGIONAL  
COMMUNICATIONS SYSTEM AUTHORITY THIS 7<sup>TH</sup> DAY OF  
DECEMBER 2007.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Fawn Holman". The signature is written in a cursive style with a large initial "F" and "H".

Fawn Holman

Authority Secretary