ALAMEDA COUNTY

East Bay Regional Communications System Authority

CONTRA COSTA COUNTY

Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Rodeo-Hercules Fire Protection District and San Ramon Valley Fire Protection District

AGENDA ITEM 7.0

AGENDA STATEMENT
FINANCE COMMITTEE MEETING
REGULAR MEETING DATE: June 12, 2009

TO: Finance Committee Members
East Bay Regional Communications System Authority

FROM: William J. McCammon, Executive Director
East Bay Regional Communications System Authority

SUBJECT: Budget and Grant Allocations for FY09/10.

RECOMMENDATIONS:

1. Review and Approve the Budget and Grant Allocations and Format for FY 09/10

SUMMARY/DISCUSSION:

At the last Finance Committee meeting, the committee reviewed the proposed Administrative Budget for FY 09/10. The committee made some general comments and requested some changes to the allocation for the Administrative Consultant position. At the time, we were transitioning from paying for the position to using the services of Susan Lyon of the Contra Costa County Sheriff's Department. Susan has learned the responsibilities, and is very proficient at using the web site and agenda development. It is recommended that the EBRCSA continue to use the services of Susan Lyon. There is a budget amount of $20,000 included in case the situation changes throughout the next year.

There is a new addition to the budget from your last review. Included is a line item of $200,000 for project management services. The project implementation team has identified 10 sites that are not county owned sites that require some level of entitlement and site development work before they are ready to accept equipment. It is extremely important that we begin the site development process in order to be able to accept future grant funds. The Bay Area UASI is considering allocating interoperability grant funds based on the status and readiness of sites. It has been our experience that the site development process can become very protracted if not

proactively managed. It is recommended that your committee direct the Executive Director to develop and complete an RFP process to obtain contract site develop services. The cost for site development services are grant allowable expenses and can be reimbursed.

It is recommended that your committee review the FY 09/10 Budget, Grants, and Grant Allocations for FY09/10 and approve with comments in order to have the Board approve the Budget at its June 19th meeting.