



**East Bay Regional
Communications
System Authority**



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Rodeo-Hercules Fire Protection District, San Ramon Valley Fire Protection District, and the University of California, Berkeley

AGENDA ITEM 3.0

DRAFT MINUTES

OPERATIONS COMMITTEE MEETING

REGULAR MEETING – JANUARY 07, 2011

1. CALL TO ORDER/ROLL CALL:

A regular meeting of the East Bay Regional Communications System Authority Operations Committee was held on January 07, 2011, in Room 1013 at the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Boulevard, Dublin, California. The meeting was called to order at 9:30 a.m. by Chair Ahern.

PRESENT: *Committee members Ahern, Casten (Alt. for Cm. Maples), Clancy (Alt. for Cm. Dunbar), Livingston, McQuiston, and Nice Also attending: Greg Forrest, CDW Wireless, Lynette Journey, East Bay Regional Park District, Ron Puccinelli, City of Concord, Bob Simmons, CDX Wireless, Dean Stavert, AlCo Sheriff's Office, and Ed Woo, Alternate Boardmember*

ABSENT: *Committee member AlCo Fire Public Safety Rep (TBD)*

Staff Present:

Executive Director McCammon, Secretary Lyon

2. Comments from the Public:

No comments were made by any member of the public at this time.

3. Approval of Meeting Minutes: Regular Meeting of August 6, 2010: (The September, October, November, and December meetings were canceled.)

On motion of Alt. Cm. Clancy, seconded by Alt. Cm. Casten, and by unanimous vote, the Committee approved the minutes of the August 6, 2010, Regular Operations Committee meeting.

4. Review Fleetmapping Project Overview Presentation from Bob Simmons of CDX Wireless:

Agenda item 4 occurred after agenda item 5.

Director McCammon reviewed that CDX Wireless is under contract with Contra Costa County to provide Fleetmapping Services, and introduced Bob Simmons of CDX Wireless, who provided a fifteen minute overview of the Fleetmapping process. Bob Simmons also introduced one of his company's partners, Greg Forrest, of CDW Wireless. An organizational matrix, the first starting phase, was distributed for review. This matrix also includes agencies that are not yet a part of the EBRCOA. In order for all participants to be engaged in the process, all jurisdictions will be asked to assign a contact person(s). The background of an ideal contact is one who understands the operations of their unit, and is also of a high enough rank to be a decision maker. As a result, it may be necessary for a jurisdiction to assign more than one contact. Workshops will be developed over the next couple of weeks. Bob Simmons can be reached at the following e-mail address: bobsimmons@cdx.wireless.com

5. Review Contract Proposal from Motorola Inc. for the Final Build Out of the System and Consider Making a Recommendation to the Board at their next Meeting:

Agenda item 5 occurred before agenda item 4.

Director McCammon reviewed sections of the contract proposal received from Motorola Inc. for the final build out of the system; a disc of the entire document was mailed to committee members due to the size of the document. Motorola's proposal includes responses to a document prepared by AECOM, formerly CTA, when they were under contract for our system design review and the development of radio specifications that we could use when going out to bid. Multiple meetings have been held with Motorola Inc. since December to review their proposal, and the outcome appears positive.

The proposals' section 6 includes point by point responses by Motorola Inc. that address every point in CTA's system design document, and were reviewed extensively by Director McCammon and Alt. Cm. Woo. Motorola Inc.'s point by point responses and exceptions, Motorola Inc.'s existing contract and CTA's general conditions were also reviewed and compared by our legal counsel, and our legal counsel is comfortable with our moving forward to seek Board authorization for this change order to our existing contract with Motorola Inc. for the final build out of the system.

Other notable areas included that CTA included a Phase 2, TDMA system, in their design document; we are not prepared to move to Phase 2 at this time, as the standard is still being developed, and this will not be included in the contract. Also, we are not buying system wide encryption; however, there are specific models of radios that can be purchased by jurisdictions that include a feature that enables encryption to occur.

Director McCammon next overviewed the proposed solution system description infrastructure sites and price proposal.

Alt. Cm. Woo and Director McCammon are working towards putting together a 4 person team of CoCo and AlCo technicians to install some of the equipment. This is expected to save money overall, and also provide the county technicians the opportunity to become more familiar with the system.

The "soft costs" identified on the System Build Out Cost Worksheet prepared by Director McCammon include Project Management, Design Services, JPA Operations Costs, Hardware/Software, and Contingency. The amount of Contingency is \$900,000. The JPA Operations cost includes anticipated insurance increases related to our acquiring more assets.

The final build out cost is estimated to be \$27,500,000. Committee members reviewed the funding requirements for completion that include grant award assumptions for 2010 – 2013. The system completion date is targeted as July 2012, with jurisdictions moving to the system beginning January 1, 2013.

On motion of Cm. Nice, seconded by Alt. Cm. Casten, and by unanimous vote, the Committee approved for the contract proposal from Motorola Inc.

for the final build out of the system to be brought to the Board of Directors for authorization consideration at their next meeting.

6. Review and Discuss Subscriber Unit Purchases Process and Vendor Fair:

Director McCammon reviewed that this Committee had discussed planning a new vendor fair for subscriber units. The seven vendors that responded to the original RFQ for Subscriber Units issued in 2009 were asked for a refresh on pricing, and asked to include any tiered pricing options. The only vendor that responded was Motorola Inc.

Committee members discussed subscriber unit purchases and possible strategies for sharing information. Alt. Cm. Woo recommended that jurisdictions consider partnering with other agencies to reach a larger quantity order, considered by vendors to be approximately 900 units, to qualify for a discount. Alt. Cm. Clancy stated that West County is looking at purchasing a large number of units in the next couple of months, and other agencies are welcome to partner with them on this purchase if the timing works. Committee members recommended that subscriber unit information, including costs, be shared at Police and Fire Associations in both counties so that Chiefs can begin to get their numbers together; Director McCammon will provide the updates to both Associations.

In response to a question from Alt. Cm. Clancy, Director McCammon stated that the Committee will need to identify an optimal critical number of users required before turning the system on. Once the system is turned on, there is a cost associated with maintaining the system. The CoCo West cell is nearly complete and the AlCo East cell is estimated to be complete in two months. Motorola Inc. has been asked to provide a presentation on maintenance options at the next Operations Committee meeting.

7. Discuss and Plan Press Event for the West Cell when Operational:

Director McCammon explained that we have been waiting for a demonstration of a live video feed of the interoperability to occur before a planning a Press Event. After discussion today, the consensus of the Committee is to postpone planning a Press Event until we reach the stage where we have the recommended number of users to turn on the system.

8. Receive Verbal Update for Grant Status (PSIC, COPS, UASI):

Director McCammon provided a brief update that included the following changes. The status of securing future COPS funding is unclear as it appears that earmarks are out of favor with legislators. The Bay Area UASI is in the process of developing a new way of allocating funding. Alt. Bm. Casten commented that it appears that any UASI funding for interoperability will not be allocated off the top, and that we will need to advocate for funding.

9. Receive Verbal Update on the Status of the Various EBRCSA Projects:

Director McCammon provided an update that included that the West Cell in CoCo County is ready for testing. The Alameda County Board of Supervisors approved the PSIC funding on 1/11/11 that allows for the construction in the East Cell of AlCo to begin. After the construction and the connection to the Prime Site at Doolan, testing in the East Cell can begin. Progress is being made with the UC Berkeley site. There is an easement issue with the EBRPD for access to the road to the Pearl site.

In response to a question from Ron Puccinelli, City of Concord, regarding communication within hospitals and other buildings, Director McCammon recommended that they take a look at the City of Roseville Signal Booster Ordinance, and can provide a copy if needed.

10. Receive Verbal Update on the Status of Project Cornerstone:

Director McCammon provided a brief update that included the following information. Three sites have been installed in Contra Costa County and one site installed at Glenn Dyer. Instead of 10 sites, Project Cornerstone has been scaled back to 4 sites, which are seen as being enough for the capacity testing to begin. It is planned to use the remaining funds for the site improvements necessary for the Broadband Technology Opportunities Program (B-TOP) project.

11. Agenda Items for Next Meeting:

Committee members to receive maintenance options presentation from Motorola Inc. Committee members will review maintenance options moving forward to develop recommendations.

12. ADJOURNMENT:

The meeting was adjourned at 10:25 a.m.

The next meeting date for the Operational Committee is February 4, 2011 at 9:30 a.m., in Room 1013 at the Alameda County Office of Homeland

Security and Emergency Services, 4985 Broder Boulevard, Dublin, California.

APPROVED BY A MOTION OF THE EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUTHORITY THIS XXTH DAY OF XX, 2010.

Respectfully submitted,

Susan Lyon,

Susan Lyon
Secretary

DRAFT