



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Rodeo-Hercules Fire Protection District and San Ramon Valley Fire Protection District

AGENDA ITEM 3.0

DRAFT MINUTES

OPERATIONS COMMITTEE MEETING

SPECIAL MEETING – January 8, 2010

1. CALL TO ORDER/ROLL CALL:

A special meeting of the East Bay Regional Communications System Authority Operations Committee was held on January 8, 2010, in Room 1013 at the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Boulevard, Dublin, California. The meeting was called to order at 9:30 a.m. by Chair Ahern.

PRESENT: *Cms. Ahern, Casten (Alt. for Cm. Rupf), Dunbar, Maples, McQuiston and Roderick Also attending: Alt. Cm. Clancy, Alt. Cm. Henderson, Ron Puccinelli, Dean Stavert, Ed Woo, and Member of the Public Greg Forrest*

ABSENT: *Alco Fire Public Safety Rep (TBD)*

Staff Present:

Executive Director McCammon, Secretary Lyon

2. Comments from the Public:

No comments were made by any member of the public at this time.

3. Approval of Meeting Minutes:

On motion of Cm. Dunbar, seconded by Cm. Roderick, and by unanimous vote, the Committee approved the minutes of the December 4, 2009, Regular Operations Committee Meeting.

4. Review Outcome of Two County Member Agency Meetings:

Director McCammon reported that the member agency meetings were held, and the feedback included requests for the meetings to occur more often. Operations Committee members discussed and agreed that two county member agency meetings should be held quarterly, on a regular basis.

5. Receive Update on the CTA Oakland Study and Meetings with Oakland Officials:

Director McCammon reviewed that Finance Committee members took an action at their December meeting to withhold final payment to CTA until we receive CTA's draft report, and that Board Chair Shinn and Director McCammon are satisfied with the final report. Our attorney has contacted the City of Oakland attorney, and negotiations are underway.

Director McCammon provided an update to Committee members on the status of meetings with City of Oakland officials as recommended at the December Operations Committee meeting. A meeting with the Oakland Fire Chief has occurred, and Director McCammon and Sheriff Ahern plan to meet with the Oakland Police Chief during the last week of this month.

6. Approve Priorities for 2008 UASI Funding and 2009 COPS Grant:

Director McCammon reviewed that the Operations Committee established spending priorities approximately six months ago, and proposed for Committee members to consider reprioritizing projects in order to complete the build out of the Alameda County Northwest cell. Finishing the build out of the Alameda County Northwest cell could bring the City of Oakland on the system by 2011. A summary spreadsheet, outlining the cost to complete Oakland was distributed and reviewed.

Committee members discussed the project reprioritization proposal. Director McCammon confirmed that this proposed reprioritization would not affect the CCC West Cell and also that the grant funding would not be enough to finish the Alameda County Southwest cell or another cell in Contra Costa County. Committee members agreed that the reprioritization could be a beneficial option.

On motion of Cm. Dunbar, seconded by Alt. Cm. Casten, and by unanimous vote, the Committee approved to adopt the revised project priorities for 2008 UASI funding of \$511,000 and 2009 COPS funding of \$1,050,000 in order to complete the Alameda County Northwest Cell, and that this reprioritization is contingent upon the City of Oakland joining the EBRCSA.

7. Discuss Policy of Mutual Aid Cache Radios:

Director McCammon reviewed that Committee members requested at the December meeting that this subject be included on this month's agenda.

Committee members discussed and differentiated between mutual aid cache radios that are used specifically for mutual aid use in times of disaster, and member agency cache back up radios, and agreed that a policy should be developed and proposed to the Board for adoption. Also, Committee members discussed that as the system becomes operational, a cache of loaner radios should be established to facilitate routine maintenance.

On motion of Alt. Cm. Casten, seconded by Cm. Maples, and by unanimous vote, the Committee approved that a policy be developed regarding mutual aid cache radios and caches of maintenance radios, and also recommended that the subscriber fees for mutual aid cache radios be waived.

8. Receive Verbal Update for Grant Status (PSIC, COPS, UASI):

Director McCammon provided a verbal update on grant status as follows. The UASI process has changed for evaluation to be based on threat ranking, and this UASI grant submittal is due in March 2010. There is the ability to receive an extension beyond 2010 for spending the PSIC grants. The Bay Area UASI has not filed for an extension at this time, but may do so in the future. Director McCammon will travel with the Tri-City Mayors and Mayor McNeil to Washington DC later in the month to meet with the COPS Office and elected officials during the U.S. Conference of Mayors, and plans to bring a letter signed by all Contra Costa County and Alameda County Mayors in support of the EBRCSA project.

9. Receive Verbal Update on the Status of the Various EBRCSA Projects:

Director McCammon provided an update on the status of various EBRCSA projects as follows. The 700 MHz spectrum application is being reviewed by a regional planning committee. Ed Woo added that there are some adjacency issues that are being worked out at the regional planning

committee, and expects that they will be resolved this month. KPA Engineers were hired for site development work for the non-county owned sites in Alameda County. The priority for work is to complete site design for the two BART sites and Patterson Pass. There was a delay in Contra Costa County at Cummings, and the microwave is expected to be operational by the end of March 2010 providing that there are not issues with PG&E. The grant spending timeframe for the Fleetmapping project has been extended, and a contractor to perform the work is being sought.

Committee members asked that the Site Matrix be revised to reflect that the color green reflects funding identified and the color red reflects that funding has not been identified.

Director McCammon asked Committee members if they would like to receive the notes from Motorola EBRCSA P-25 meetings that are held twice monthly. Committee members responded that they would like to receive these notes. Director McCammon will have the notes distributed.

10. Agenda Items for Next Meeting:

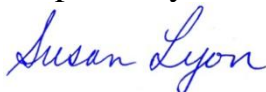
11. ADJOURNMENT:

The meeting was adjourned at 10:30 a.m.

The next meeting date for the Operational Committee is February 5, 2010 at 9:30 a.m., in Room 1013 at the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Boulevard, Dublin, California.

APPROVED BY A MOTION OF THE EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUTHORITY THIS XXTH DAY OF XX, 2009.

Respectfully submitted,



Susan Lyon
Secretary