



**East Bay Regional
Communications
System Authority**



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Rodeo-Hercules Fire Protection District, San Ramon Valley Fire Protection District, and the University of California, Berkeley

AGENDA ITEM 3.0

DRAFT MINUTES

OPERATIONS COMMITTEE MEETING

REGULAR MEETING – FEBRUARY 4, 2011

1. CALL TO ORDER/ROLL CALL:

A regular meeting of the East Bay Regional Communications System Authority Operations Committee was held on February 4, 2011, in Room 1013 at the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Boulevard, Dublin, California. The meeting was called to order at 9:32 a.m. by Alternate Chair Nice.

PRESENT: *Committee members Casten (Alt. for Cm. Livingston), Dunbar, Henderson (Alt. for Cm. Maples), Nice and Woo (Alternate for Cm. Maples) Also attending: Gus Feldman, SEIU 1021; Don Jayamanne, Alameda County GSA; Lynette Journeay, East Bay Regional Park District; Caroline Judy, Alameda County GSA; Dean Stavert, Alameda County Sheriff's Office*

Also attending for presentation: Tim Brandt, Motorola Inc.; Chris Clay, Motorola Inc.; Gary Durbin, Motorola Inc.; Randy Hejza, Motorola Inc.; and Gary Thomas, Motorola Inc.

ABSENT: *Committee members Ahern, AlCo Fire Public Safety Representative (TBD), and McQuiston*

Staff Present:

Executive Director McCammon, Secretary Lyon

2. Comments from the Public:

No comments were made by any member of the public at this time.

3. Approval of Meeting Minutes: Regular Meeting of January 7, 2011:

On motion of Alt. Cm. Woo, seconded by Alt. Cm. Casten, and by unanimous vote, the Committee approved the minutes of the January 7, 2011, Regular Operations Committee meeting.

4. Receive Maintenance Options Presentation from Motorola Inc. Review the Maintenance Options and Develop Maintenance Recommendations for Board Consideration:

Director McCammon reviewed that now that some of the infrastructure is live, we need to begin looking at the options for maintenance of the system. As a result, Motorola representatives were asked to attend today's meeting to give us the opportunity to review the services that they can provide. All of our options, including the possibility of having Motorola maintain some portions and county technicians maintain other portions, will be reviewed by the Operations Committee, as well as the Finance Committee, before a recommendation is made to the Board at later date.

Tim Brandt of Motorola Inc. provided a twenty minute presentation on Lifecycle Management Planning. Randy Hejza next provided a twenty minute presentation on Motorola Warranty and Maintenance Services for EBRCOA Enhanced System Support.

Committee members and the representatives attending from various jurisdictions asked questions related to today's presentation, and these questions were answered by the representatives from Motorola Inc.

Next steps include setting up additional meetings with Alt. Cm. Woo, Caroline Judy, and other Operations Committee members to review the options in more depth. Additionally, Bill McCammon will determine the user counts for Contra Costa County West and Alameda County East, the two cells that are close to being live. Committee members discussed that the timing of turning on the system based on the optimal number of users is a critical component to determine. Alt. Cm. Casten stated that many would like to see an early win, instead of waiting until 2012, a year when other cells are also projected to be live. Additional discussion will occur in future meetings.

Director McCammon also distributed page 2 of the EBRCSA Project Operating Agreement for Operations Committee members to begin thinking about the creation of an Operating and Maintenance Agreement.

5. Receive Verbal Update on Fleetmapping Project:

Director McCammon reported that Bob Simmons and Greg Forrest provided an update on Wednesday that included that they continue to have problems with identifying the points of contact for each agency. They were asked to contact Director McCammon for assistance in identifying where they are falling short. The basic layout of channel and talk group configurations have been completed. Cm. Dunbar stated that Alt. Cm. Clancy was collecting the names of the points of contact for Contra Costa County, and follow up will be done.

6. Receive Verbal Update on Grant Status (PSIC, COPS, UASI):

Director McCammon reported that there is no update at this time. We received notification from Senator Boxer's staff that earmark requests are not being accepted at this time.

7. Receive Verbal Update on the Status of the Various EBRCSA Projects:

Director McCammon provided an update that included the following. Construction is scheduled to begin on the East Dublin BART site next week, and the East Cell of Alameda County is expected to be live within a few months. The Dispatch console installations in the West Cell of Contra Costa County are nearly complete, and acceptance testing is underway.

Communication failures in the City of Oakland occurred recently and were covered by the press. Director McCammon stated that he is trying to set up a meeting with the Mayor of the City of Oakland to discuss options.

8. Receive Verbal Update on the Status of Project Cornerstone:

Director McCammon provided a brief update that three sites have been installed in Contra Costa County and one site installed at Glenn Dyer. The testing contractor expects to begin testing the LTE system in about one and a half months. Motorola is also planning to conduct testing. Alt. Cm. Casten stated that it appears that an upgrade is required to enable testing of handholds and MDC's on the LTE network, and it has not been identified who is paying for this upgrade to Radio IP and Netmotion.

9. Agenda Items for Next Meeting:

A review of system maintenance options will continue.

Project Cornerstone status including testing will be reviewed.

Statements of Economic Interest are due to be returned to the FPPC by April 1, 2011. Please return to Susan Lyon by the end of March 2011.

10. ADJOURNMENT:

The meeting was adjourned at 10:55 a.m.

The next meeting date for the Operational Committee is March 4, 2011 at 9:30 a.m., in Room 1013 at the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Boulevard, Dublin, California.

APPROVED BY A MOTION OF THE EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUTHORITY THIS XXTH DAY OF XX, 2010.

Respectfully submitted,



Susan Lyon
Secretary