



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Rodeo-Hercules Fire Protection District and San Ramon Valley Fire Protection District

AGENDA ITEM 3.0

DRAFT MINUTES

OPERATIONS COMMITTEE MEETING

SPECIAL MEETING – March 12, 2010

1. CALL TO ORDER/ROLL CALL:

A special meeting of the East Bay Regional Communications System Authority Operations Committee was held on March 12, 2010, in Room 1013 at the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Boulevard, Dublin, California. The meeting was called to order at 10:05 a.m. by Chair Ahern.

PRESENT: *Cms. Ahern, Casten (Alt. for Cm. Rupf), Henderson (Alt. for Cm. Maples), McQuiston and Roderick Also attending: William Shinn, Dean Stavert, Tim Stuart, Ed Woo, and Members of the Public Attending to Provide Presentation: Joshua Asbill, NICE Systems Inc., Zak Habayeb, Motorola Inc., and Chris Clay, Motorola Inc.*

ABSENT: *Cm. Dunbar, Alco Fire Public Safety Rep (TBD),*

Staff Present:

Executive Director McCammon, Secretary Lyon

2. Comments from the Public:

No comments were made by any member of the public at this time.

3. Approval of Meeting Minutes: Special Meeting of January 8, 2010:

On motion of Alt. Cm. Henderson, seconded by Cm. Roderick, and by unanimous vote, the Committee approved the minutes of the January 8, 2010, Special Operations Committee Meeting.

4. Receive Presentation from NICE regarding the NICE Master Site Logging Recorder:

Josh Asbill, Sales Manager of NICE Systems provided a twenty minute overview presentation of the NICE Master Site Logging Recorder functionality. Chris Clay and Zak Habayeb of Motorola Inc. also participated in the presentation. Motorola Inc. is NICE Systems' largest partnership. Floyd Griffin, Western Region Director, and Kevin Walter, Lead Sales Engineer, both from NICE Systems also participated by conference call.

Committee members addressed some questions to the presenters, including questions on security, and functionality. Responses from representatives from NICE Systems included that every PSAP will have a NICE dedicated server, and there will be several layers of redundancy. The difference between Call Back by a dispatcher to the local PSAP console system, and actual Playback by the Logging Recorder was explained. Each agency will have the capability of determining their configuration. The Logging Recorder will provide the opportunity to reconstruct incidents across talk groups. In response to a question by Sheriff Ahern, Floyd Griffin confirmed that there is no ability to alter or erase any of the audio recorded on the Logging Recorder.

5. Review the Change Order with Motorola to Purchase and Install the NICE Master Site Logging Recorder, and Direct the Executive Director to take the Change Order to the full Board at the March 19th Meeting for Approval if appropriate:

Agenda Item 5 was reviewed, out of the agenda order to allow time for the presenters to leave, after Agenda Item 6. Director McCammon added that a sole source is needed, and that this NICE Logging Recorder is the only one compatible with our Motorola equipment at the Master Site. On motion of Alt. Cm. Casten, seconded by Cm. Roderick, and by unanimous vote, the Committee approved for the Executive Director to take the Change Order

with Motorola to Purchase and Install the NICE Master Site Logging Recorder as documented in the UASI grant request, to the full Board for approval at their March 19th meeting.

6. Review and Approve Policy for Mutual Aid Cache Radios as directed by the Board at their January 15th Meeting:

Committee members reviewed the distributed draft policy.

On motion of Cm. Roderick, seconded by Cm. McQuiston, and by unanimous vote, the Committee approved the Policy for Mutual Aid Cache Radios as directed by the Board at their January 15th meeting.

7. Review and Approve Policy requiring all New Subscriber Unit Purchases after January 1, 2010 to be P25 Phase 2 Capable as directed by the Board at their January 15th Meeting:

Director McCammon overviewed the Policy that would require all new subscriber unit purchases to be Phase 2 capable, not compliant, but upgradeable, after January 1, 2010.

On motion of Cm. Roderick, seconded by Alt. Cm. Casten, the Committee approved the Policy requiring all New Subscriber Unit Purchases after January 1, 2010 to be P25 Phase 2 Capable as directed by the Board at their January 15th Meeting.

8. Receive Update on the CTA Study and Meetings with Oakland Officials:

Director McCammon provided an update, and said that CTA has not yet provided a copy of the study, and as directed by the Operations and Finance committees, CTA has not been paid their final installment of \$33,000. An agreement was drafted between our attorney and Oakland's attorney to ensure that the study information would not be released; however, the study has not yet been provided. Several meetings with the City of Oakland staff, including the City Administrator, and the Police and Fire Chiefs, have occurred, and many questions remain, but there appear to be opportunities. Some of maintenance of infrastructure and subscriber units could be done by the City of Oakland, offsetting some portion of the cost to be part of the

EBRCSA. From the meetings, it also appears that there are some misconceptions regarding ISSI capabilities. As a result, Oakland staff has arranged for a study session of ISSI capabilities to occur in early April. The session will be presented by representatives from NIST, as they are involved in the standard development, and have the best information on the subject.

9. Receive Update on Meetings with Elected Officials during Washington DC Trip:

Director McCammon provided a brief update, and said that many meetings with elected officials occurred. This year's COPS request is for 3 million dollars.

10. Review Progress of BTOP Broadband Grant sponsored by the Bay Area UASI:

Director McCammon provided an overview of the Broadband Technology Opportunities Program (BTOP), a program sponsored by the NTIA that is designed to promote the use of broadband on a nationwide basis in underserved and unserved areas. The Bay Area UASI is moving forward with pursuing the grant.

11. Receive Verbal Update for Grant Status (PSIC, COPS, UASI):

Director McCammon provided a verbal update on grant status as follows. The final stage notice to apply for the COPS program grant of 1,050.00 was received. The Bay Area UASI is scheduled to approve FY 10 grant allocations next week, and both counties have already submitted their FY 10 grant applications, that include requests on behalf of the EBRCSA.

12. Receive Verbal Update on the Status of the Various EBRCSA Projects:

Director McCammon distributed photographs of some of the various EBRCSA projects including the Shelters for the East Dublin BART and Patterson Pass, and the Microwave installed at 4985 Broder Blvd. This Microwave will enable the connection to the CoCo West Cell. Testing is anticipated to begin in the next few months, and the connection to the West Cell established by midyear and to the Tri Valley by the end of the year. Other updates included that a contract for the Walpert Shelter is now in place with the City of Hayward. The BART agreement has been finalized. The Consoles for the City of Pleasanton are ready to be installed. The FCC received the 700 MHz application, and the licenses are expected in the

next couple of months. The 800 MHz application for Contra Costa County was approved.

Director McCammon met with representatives from both counties to discuss the financing plan. One option discussed is for the EBRCSA to issue the debt, and another option is for the two counties to issue the debt on behalf of the EBRCSA. The representatives from both counties recommended that we contract with a Financial Advisor to work with us on the development of the financing options and the issuance process. This subject will be discussed in more detail at the subsequent Finance Committee meeting.

13. Agenda Items for Next Meeting:

Committee members discussed the process of selection for new Operations Committee members, including an Alco Fire Public Safety Representative.

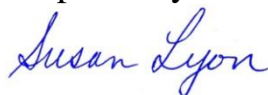
14. ADJOURNMENT:

The meeting was adjourned at 11:05 a.m.

The next meeting date for the Operational Committee is April 02, 2010 at 9:30 a.m., in Room 1013 at the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Boulevard, Dublin, California.

APPROVED BY A MOTION OF THE EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUTHORITY THIS XXTH DAY OF XX, 2010.

Respectfully submitted,



Susan Lyon
Secretary