

**East Bay Regional
Communications
System Authority**



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Rodeo-Hercules Fire Protection District, San Ramon Valley Fire Protection District, and the University of California, Berkeley

AGENDA ITEM 3.0

DRAFT MINUTES

OPERATIONS COMMITTEE MEETING

REGULAR MEETING – AUGUST 6, 2010

1. CALL TO ORDER/ROLL CALL:

A regular meeting of the East Bay Regional Communications System Authority Operations Committee was held on August 6, 2010, in Room 1013 at the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Boulevard, Dublin, California. The meeting was called to order at 9:45 a.m. (due to not having a quorum until this time) by Alternate Chair Nice.

PRESENT: *Cms., Casten (Alt. for Cm. Rupf), McQuiston, Nice, Shinn (Alt. for Cm. Ahern), and Woo (Alt. for Cm. Dunbar) Also attending: Sean Fawell, CoCo Sheriff's Office, Tom McCarthy, AlCo Sheriff's Office, and Ron Puccinelli, City of Concord, and Dean Stavert, AlCo Sheriff's Office*

ABSENT: *Cms., Maples, and the AlCo Fire Public Safety Rep (TBD)*

Staff Present:

Executive Director McCammon, Secretary Lyon

2. Comments from the Public:

No comments were made by any member of the public at this time.

Alt. Cm. Woo entered the meeting at 9:45 a.m.

- 3. Approval of Meeting Minutes: Special Meeting of July 9, 2010:**
On motion of Alt. Cm. Casten, seconded by Cm. McQuiston, and by unanimous vote, the Committee approved the minutes of the July 9, 2010, Special Operations Committee meeting. This agenda item was covered after agenda items 6 and 7 were discussed.

- 4. Review Proposal from CTA for Coverage Testing and Consider Making a Recommendation to the Board for the Approval of a Contract with CTA for the Coverage Testing:**
Director McCammon summarized the distributed proposal for coverage testing received from Ken Ballard, formerly of CTA, a company acquired by AECOM. The coverage testing fee is \$133,135. The testing would cover the CoCo West and the AlCo East Cells and replaces work scope that Motorola had currently included in its proposal. Negotiations are occurring with Motorola to remove the cost of coverage testing from their amount due. Alt. Cm. Woo confirmed that using AECOM for the testing provides a number of advantages including an objective assessment, and an automated, as well as human, testing process.

On motion of Cm. McQuiston, seconded by Alt. Cm. Woo, and by unanimous vote, the Committee approved to make a recommendation to the Board for the approval of a contract with AECOM, formerly CTA, for coverage testing of the CoCo West and the AlCo East Cells at a cost of \$133,135.

- 5. Review and Discuss Subscriber Unit Purchases Process:**
Director McCammon reported that he has been contacted by several agencies about a joint purchasing of subscriber units. Committee members discussed the subject and comments included that it could be difficult to coordinate the timing for all agencies to purchase through a lease purchase, and that the bond financing rate is higher. Other considerations included the purchasing process requirement of agencies. Committee members also discussed the RFP that was issued in Contra Costa County for subscriber unit purchases that all agencies from both counties are entitled to purchase from. Director McCammon will coordinate with Alt. Cm. Woo to request a “refresh” for this existing RFP to include current pricing, any new models, and a quantity pricing structure. An update will be presented at near future meetings of the Police and Fire Chiefs of both counties.

- 6. Discuss and Plan Press Event for the West Cell when Operational:**

Committee members present generally discussed the planning of a press event for the West Cell when Operational. Director McCammon confirmed that optimization testing for the West Cell sites is underway. After discussion, committee members agreed to target the week of August 30th for the press event, preferably early in the week. Possible sites suggested for the event included Hercules PD and Richmond City Hall, with multiple agency presence. Next steps outlined were for Director McCammon to contact the Public Information Officers in Contra Costa and Alameda Counties for assistance with planning the event. A “save the date” notification will also be sent to Board members as soon as possible.

7. Receive Verbal Update for System Financing Efforts:

Director McCammon overviewed some of the key dates and activities included on the distributed Lease Financing Calendar. The goal is for the service agreements and bond documents to be approved at the September Board of Directors meeting. The Bond documents for both counties would follow in October.

Director McCammon summarized that 1million dollars was included in the project cost for Consoles for the City of Oakland and asked for feedback. The consensus of the Committee members present was to agree to remove the 1 million dollars allocated to purchase these consoles from the overall project cost. Alt. Cm. Casten commented that the system would continue to be built to accommodate the City of Oakland if they decide to join later. Committee members discussed the system cost phasing, currently identified at 17 million, with the goal of keeping the subscriber fee under \$40.00, and agreed to revisit if the radio user count turns out to be lower than expected.

8. Receive Verbal Update for Grant Status (PSIC, COPS, UASI):

There were no grant updates.

9. Receive Verbal Update on the Status of the Various EBRCSA Projects:

Director McCammon provided an update that included that the CoCo West Cell is very close to being operational and that optimization testing has begun. One remaining PG&E upgrade for the West Cell is in process. Tower strengthening at Doolan will occur for the AlCo East Cell.

10. Receive Verbal Update on the Status of Project Cornerstone:

Director McCammon provided the following update on the status of Project Cornerstone. The Pilot Project was approved at the last Board meeting, and preliminary site work has begun at the four sites. A site in the City of Concord will replace Cummings in the project. Tom McCarthy also provided an overview of some of the requirements including the significant overlap requirements and path processes.

Director McCammon also shared a press release stating that the U.S. Senate Committee on Commerce Science and Transportation Chairman Rockefeller introduced a Public Safety Spectrum and Wireless Innovation Act, a bill to promote smart and efficient use of the nation's airwaves as well as provide first responders and public safety officials with additional wireless resources to keep America safe. There are also co-sponsors on a House Bill. 10 megahertz of spectrum, known as the "D-block" would be allocated to public safety. Director McCammon also added that there has not been any public safety testing on LTE, and the possibility of hiring a consultant, to design a testing model is being explored and potentially brought to a future Board meeting for consideration; the cost would be reimbursed by the Bay Area UASI.

11. Agenda Items for Next Meeting:


12. ADJOURNMENT:

The meeting was adjourned at 10:35 a.m.

The next meeting date for the Operational Committee is September 3, 2010 at 9:30 a.m., in Room 1013 at the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Boulevard, Dublin, California.

APPROVED BY A MOTION OF THE EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUTHORITY THIS XXTH DAY OF XX, 2010.

Respectfully submitted,



Susan Lyon
Secretary