

## **East Bay Regional Communications System Authority**



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

### **FINANCE COMMITTEE MEETING**

#### **REGULAR MEETING**

**DATE: November 6, 2020**

**TIME:** 11:00 a.m.

**PLACE:** Alameda County Office of Homeland Security and Emergency Services,  
Room 1013  
4985 Broder Blvd., Dublin, CA 94568

### **MINUTES**

1. **Call to Order/Roll Call:** A Regular meeting of the Finance Committee was held on November 6, 2020, remotely via Zoom Video Communications. The meeting was called to order at 11:00 a.m.

#### **Committee Members Present:**

M. Casten, Assistant Sheriff, Contra Costa County Sheriff's Office  
T. DuPuis, Chief Information Officer, Alameda County  
S. Haggerty, Supervisor, Alameda County  
S. Perkins, Councilmember, City of San Ramon  
C. Silva, Councilmember, Walnut Creek  
D. Twa, County Administrator, Contra Costa County

#### **Staff:**

T. McCarthy, Executive Director  
C. Boyer, Alameda County  
C. Soto, Administrative Assistant

#### **Public:**

G. Poole, Motorola

2. **Public Comments:** None.
3. **Approval of Minutes of the September 4, 2020 Regular Finance Committee Meeting**

On motion of Bm. Silva, seconded by Bm. Perkins and by unanimous vote, the Finance Committee approved the minutes of the September 4, 2020 Regular Finance Committee meeting.

**Alameda County Office of Homeland Security and Emergency Services  
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**4. Provide Direction on Budget Adjustments for FY 19/20 and FY 20/21**

Director McCarthy presented the staff report and advised that these budget adjustments had been reviewed and approved by the Finance Committee at its September 4, 2020 regular meeting for consideration by the full Board at the scheduled September 25, 2020 Board meeting. They were included in this agenda as that meeting was cancelled.

Bm. Silva asked why there were increases in the Operating revenue budgets for FYs 19/20 and 20/21?

Auditor Boyer stated that the revenues do not represent increases but use of revenues already budgeted for the fiscal year. For the purpose of the budget adjustment, it is showing the revenues so that the budget adjustment balances. Since these revenues are being used to pay operating costs, they will no longer flow down to the bottom line net income, where they would transfer to the capital reserve for future capital costs.

**5. Provide Direction regarding Transition of EBRCSA to Ethernet/MPLS (Multiprotocol Label Switching)**

Director McCarthy presented the staff report and advised the Finance Committee heard this item at its September 4, 2020 meeting and decided to appoint a subcommittee to make a recommendation to the full Finance Committee. The subcommittee, comprised of Bms. Calabrigo, Perkins and Smith, recommended that the Finance Committee recommend to the full Board, the awarding of the contract to Motorola Solutions Inc., and to combine the TDMA contract with the Ethernet/MPLS Contract. The combined TDMA and Ethernet/MPLS project will have a Principal of \$11,817,959.00 at an interest rate of 1.77%. The lease to own would be from 12/1/21 to 12/1/2027. EBRCSA would then begin the transition to Ethernet/MPLS.

Bm. Silva asked that a revised EBRCSA 10-Year Cash Flow Projection spreadsheet be provided to the full Board that included new numbers received from Motorola.

On motion of Bm. Silva, seconded by Bm. Perkins and by unanimous vote, the Finance Committee agreed to recommend to the full Board, the awarding of the Ethernet/MPLS Project to Motorola Solutions Inc., and combine the financing of this project with the current TDMA project, also with Motorola for a combined principal of \$11,817,959 at an interest rate of 1.77%. The lease to own would be from 12/1/21 to 12/1/2027.

**6. Provide Direction regarding Appointment of Two Members of Finance Committee to a Sub Committee to assist in Recommendation of Compensation for Executive Director**

By consensus, the Finance Committee appointed Bms. Calabrigo and Perkins to a Sub Committee to assist in a recommendation of compensation for the Executive Director.

**7. 2021 EBRCSA Draft Calendar Committee and Board Meetings**

On motion of Bm. Silva, seconded by Bm. Perkins, the Finance Committee approved the Draft 2021 Calendar for Committee and Board meetings, for consideration of the full Board.



**8. Discussion of Nominations for the Board of Directors Chair and Vice Chair to be Voted on and Take Effect at the Close of the Meeting on December 4, 2020**

Director McCarthy advised that he would work with the Administrative Assistant to send an email to the entire Board asking for nominations for EBRCSA Chair and Vice Chair for consideration at the December 4, 2020 Board meeting. Chair Ahern expressed an interest in a nomination to continue as Chair. Vice Chair Casten stated he would not put his name in for consideration as Vice Chair.

**9. Receive Information on Public Safety Power Shutdowns and Impact to EBRCSA**

Director McCarthy stated there had been no issues with the System during the two recent Public Safety Power Shutdowns in Alameda and Contra Costa Counties. The batteries and generators maintained the System operation and everyone was able to communicate.

**10. Receive an Update on the City of Antioch**

Director McCarthy stated the City of Antioch had received a quote to install electrical from the bottom of Walton Lane to the Water Tower where the new shelter will be installed. The Antioch expansion requires the City of Antioch to pay for the installation of the electrical. The quote was above the limit for not performing a Request for Proposal, RFP. The City of Antioch will have to proceed with the RFP process to select a contractor to perform the work. This process will take at least three months.

**11. Receive an Update on the City Vallejo**

Director McCarthy stated the City of Vallejo had been on the System for a day, then decided to go off the System because they did not have consoles tied to the System and were encountering some issues with radio functions. They had now received all necessary equipment for joining the System. During a pursuit from Vallejo to Oakland, they switched to the System channels and it worked well.

**12. Receive an Update on TDMA – Time Division Multiple Access**

Director McCarthy stated the TDMA project was going well. It had an original completion date of June, but had to be reset to end of October due to the pandemic. The final system conversion will begin the first week of December and will be completed by January 2021. He would provide a time line to agencies as to when the switch over would take place in their area. They would start with southern Alameda County.

**13. Receive Information regarding California Department of Justice Bulletin regarding Encryption**

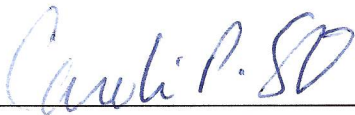
Director McCarthy provided information concerning a Bulletin from the California Department of Justice on October 12, 2020. The Bulletin requires Law Enforcement Agencies that transmit Personal Identifying Information or Confidential Offender Record Information must be transmitted via an encrypted radio channel. The requirement does not have a due date as of yet, however, each Law Enforcement Agency must submit a plan to DOJ by December 31, 2020 outlining how they will meet the new standard.

#### **14. Agenda Items for Next Meeting**

Information regarding agencies that have not paid fees; policy for writing off receivables that are identified as not being collectable; and an operational policy to detail what consequences would occur if an agency fails to pay.

#### **15. Adjournment**

With no further business coming before the Finance Committee, the meeting was adjourned at 11:42 a.m.

A handwritten signature in blue ink, reading "Caroline P. Soto", is positioned above a horizontal line.

Caroline P. Soto  
Authority Secretary